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*In the Name of Allah, Most Gracious, Most Merciful
"O you who believe! Let not your riches or your children divert you from the remembrance of Allah. If any act thus, the loss is their own."
Surah Al-Munafiqun 63:9*

Parent Memo

Reminder to check your Parent Portal for important updates and documents.

Calendar Events

Monday, 1/18

Monday, 1/18

Tuesday, 1/26

Monday, 2/1

Tuesday, 2/23

All K-6th Grade Students will return to ON CAMPUS instruction

LiTroupe Afterschool Program Continues (Registration Required)

PSAT/NMSQT Testing - Gr. 11 Students

All 7th – 12th Grade Students will return to ON CAMPUS instruction

PSAT Testing Grades 8th, 9th & 10th

Instructional Update

Please note that due to the latest update with COVID 19 we will be extending our online instruction for all grade levels.

- KG - 6th Grade students will return to campus on **Monday, January 18th**. Families with special circumstances should have already sent email to director@hifzacademy.org.
- 7th - 12th Grade students will remain on online instruction until **Friday, January 29th**.
- 7th - 12th Grade students will return to on campus instructions on **Monday, February 1st**.

Access to Parent Portal – COVID Form

All parents are asked to kindly log into their Parent Portal to ensure that they have access. If you need assistance with your username or password reset please call our main office at 813-628-0007 x501 or send us an email at frontdesk@hifzacademy.org. You will need to access your parent portal to complete the COVID Response Form **daily for your child(ren)**. A form must be completed for each child who is on campus. Once logged into the parent portal, click on **WEB FORMS**, then click on **COVID RESPONSE FORM - FAMILY** link.

Health & Safety

For the health and safety of everyone, please **KEEP SICK children at home**. The purpose of completing the COVID Form daily is to bring your attention to your child's health. If your child was running a fever the night before, please do not send them to school the next day. Student should be fever free for at least 48 hours and have clearance from a doctor before returning to school. **A doctor's note with "clearance to return to school" is required for all sick children.**

Parents please pay attention to the items below.

- Avoid gathering (especially indoors), rethink your travel plans if any, stay home and get tested if you are feeling ill. We encourage you to wash your hands and keep 6 ft distance for the safety of your families and loved ones.
- **Complete the online COVID form daily for your child(ren) who are on campus. If you fail to complete this form, your child will not be allowed to attend class until the form is complete.**
- **Send clean MASKS daily with your child.** Some students are coming in with dirty masks. Parents are encouraged to purchase the cloth masks that can be washed and worn again.
- **A refillable water bottle is required daily** as the children are now actively playing outside and going out for PE.
- Please take extra precautions as it is the **Flu/Cold season**.

Testing (PSAT/NMSQT)

Alhamdulillah testing has reopened and out students are schedule to take their test on the following days.

- **PSAT/NMSQT: 11th Grade – Tuesday, January 26th**
- **PSAT: 8th, 9th, 10th Grade – Tuesday, February 23rd**

Testing will be administered by our staff on campus under strict safety rules to keep everyone safe.

Dismissal Procedure

- **Secondary Students (Gr. 6-12):**
 - Students will be dismissed after Jummah Salah on Fridays.

- Our students will remain on campus and pray Jummah under the supervision of our staff.
- Students will be dismissed via our normal dismissal procedure after Jummah prayer.
- While we encourage all parents to pray at the mosque, if you wish to pick up your child(ren) to pray with you here or at a different location, we must be notified **45 minutes prior** so we have ample time to inform your child's teacher and prepare your child for early dismissal.
- **Family Dismissal Number:** There are still a few families **who have not yet picked up their family number** for dismissal. Please see Sr. Olena or Sr. Rafeena. Please have your family number displayed on the vehicle dashboard for easy pick up. If another authorized person will be picking up your child, he/she must have the family number. If not, they must obtain the family number from our front office after they have been verified as an authorized pick-up person for the family. You can add or remove pick-up person by accessing our parent portal at any time.
- **Early Dismissal Procedure**
 - Parents must notify the front office and the child's last period teacher in writing at least 45 minutes prior to early dismissal pick-up.
 - Parents must arrive **before 3:30 pm** for early dismissal
 - Students **will not be dismissed after 3:30 pm** as this causes disruption in the class and does not give our staff ample time to prepare the student for dismissal.

National School Lunch Program (NSLP)

Hot Lunch & Breakfast will be served daily. You may check on the Parent Portal for our Breakfast & Lunch menu. Please pack lunch for your child if he/she will not eat what's being served. Student must arrive before 7:50 AM to be served breakfast.

Uniform and Dress Code

Please note that upon return to school on Monday, Jan. 18th all students must be in required uniform attire. Please review the Uniform & Dress Code details, which can be found in our parent portal under RESOURCES, to ensure that the appropriate attire and color scheme are implemented. There has been a color change with the secondary student to include Navy-Blue PE tops for both male and female students.

- **Grooming Hair**
 - Girls: Please ensure that girl's hair are pulled back in a braid, bun or pony.
 - Boys: Please ensure that boy's hair are cut above the ear and are appropriately groomed. Layered hair should be appropriately layered.
- **Uniform**
 - Please ensure that your child comes into school with the appropriate uniform color, it is clean, ironed and free of rips or stains. Hijab is a must for prayer for grades K-3rd and is mandatory for 4th – 12th grade girls. Hijab must be worn properly, with an inside cap if necessary, to prevent any hair from showing.
- **Outer Wear**
 - Thoub, Jacket, Sweater and Hats must have the child name written on the inside so it can be returned if found.
- **Nails**
 - Both boys and girls' nails should be cut short without polish (even if you're your child is not praying; she should not have nail polish on while at school).
- **Cell Phone**
 - Students in all grade levels are not allowed to have personal phones on them. If for some reason your child must carry a phone on campus, it must be turned off during school hours. Phones that are in violation will be taken away and will only be returned to a parent. Students may be asked to turn their phone into the front office as deemed necessary.
 - Students may not use their phone during school hours while on campus.

Absentee

If your child will be absent for the day kindly fill out the Student Absent Excused Form via your Parent Portal and send an email to frontdesk@hifzacademy.org. Once logged into the parent portal, click on **WEB FORMS**, then click on **STUDENT ABSENCE EXCUSED link**. If your child is absent due to illness or travel, he/she must **provide a COVID test result of NEGATIVE before he/she can return to campus**.

Re-Enrollment

- Many of you have been asking about re-enrollment to secure your child's seat from the 2021-2022 school year. Please note that re-enrollment will be opened by February 15th insha Allah.

Hifz Progress

- Alhamdulillah we are making excellent progress with our students. We ask that you continue to remind and encourage your child(ren) to practice their Qur'an daily at home.

Student Progress

Hifz Academics (K - 12th)

Please log into you Parent Portal daily, view your child(ren) progress, and keep close communication with their child(ren)'s teacher.

Florida Virtual School (FLVS) (7th - 12th)

Please guide your child(ren) so they can remain focus and stay on task. For those who are embarking on Sem II course work we wish them much success.

Hillsborough Community College (HCC) (9th – 12th)

Many of our secondary student (Gr. 9-12) have already registered for Fall classes. We wish those who will be embarking on their HCC classes for the first time and those who are returning students much success this semester. Remember your course grade for HCC courses are weigh heavier, so please do your best.

Before / Afterschool Activities

Insha Allah, all Before & Afterschool activities will resume on Monday, January 18th.

Walking Club

Walking club will resume after students return to school Insha Allah.

LiTroupe Afterschool Enrichment (Elem. Gr. 1 – 5)

Insha Allah our LiTroupe activities will resume on Monday, January 18th. Students must be registered to join this program.

What: LiTroupe After-School Program – Sem II

Date: Monday, January 18 thru Friday, April 30th.

Time: Monday – Thursday 4:15 – 5:30 PM (KG 4:00 PM) / Friday 1:00 – 3:30 PM

Cost: \$280 (\$70 monthly)

Student Registration: <https://forms.gle/1fieZC4XSDmhmyBfA>

Volunteer Registration: <https://forms.gle/YkpdegioTJ1sGR27>

Contact Sr. Reem at r.hassaen@hifzacademy.org regarding any questions you may have about our LiTroupe program.

Judo

After School Program Monday - Wednesday - Saturday from 4.30 pm - 5.30 pm.

Beginners Class Tuesday - Thursday - Saturday from 5.30 pm - 7.00 pm.

Advanced Group Monday - Wednesday - Friday from 5.30 pm - 7.00 pm.

Contact Coach / Sensei Taalaibek Tynaliev ttaalaibek@yahoo.com.

ISTABA & Hifz Academy are committed to ensuring that all CDC and DOE rules and protocols are followed while on campus.

*Wa jazakumullahu khairan,
Hifz Academy Administration
January 15, 2020*